

Management of Projects Workshop, including PRINCE2 Foundation Online Module and Exam.



Overview

PRINCE2 is a process-based approach for project management providing an easily tailored and scalable method for the management of all types of projects. The method is the de-facto standard for project management in the UK and is practiced worldwide.

PRINCE2 is a flexible method that guides you through the essentials for running a successful project regardless of project type or scale. PRINCE2 can be tailored to meet your organization or industry specific requirement.

All organisations need to apply a consistent methodology to successfully complete projects on time and on budget. The workshop applies the core principles of PRINCE2 in a practical way, using simplified templates, to enable any organisation to implement a streamlined, standard approach to projects.

PRINCE2 Foundation 2017 Update

From January 1st 2018 Axelos will be implementing the PRINCE2 2017 Update, with an increased emphasis on:

- tailoring PRINCE2 to the needs of organizations and project environments
- the principles that underpin PRINCE2
- greater clarity on the link between the themes and principles
- the restructuring of the themes guidance to accommodate specific examples of tailoring
- the practical application of guidance, with numerous examples, hints, and tips.

Unfortunately, Axelos will be increasing the Foundation exam fees as part of the update.

Who is it for?

This qualification is aimed at Project Managers and aspiring Project Managers. It is also relevant to other key staff involved in the design and delivery of projects, including: Project Board members, Team Managers, Business Change Analysts, Project Support (e.g. Project and Programme Office personnel) and operational line managers/staff.

Course Content

The purpose of the foundation level is to confirm you have sufficient knowledge and understanding of the PRINCE2 method to be able to work effectively with, or as a member of, a project management team working within an environment supporting PRINCE2.

This course will cover the PRINCE2 process flow, themes and principles:

Day 1

1. Introduction to Projects and Project Management
2. Starting up the Project Process
3. Business Case theme
4. Project Organisation theme
5. Initiating the Project Process
6. Quality theme
7. Planning Theme

Day 2

1. Risk theme
2. Controlling a Stage, Managing Product Delivery and Managing Next Stage Boundary

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3. Directing a Project
4. Change theme
5. Progress Themes
6. Closing a Project
7. Summary of key PRINCE2 Process, Principles, Themes

A case study will be used to practice using simplified template documents of the processes and themes as the project progresses.

Foundation online module

The online PRINCE2 Foundation training module (12 month login license), will provide more detailed preparation for the Foundation exam, with an explanation of:

- PRINCE2 Principles
- PRINCE2 Processes;
 - Startup, Initiation, Directing a Project, Controlling a Stage, Managing Product Delivery, Managing Next Stage, Closing a Project.
- PRINCE2 Themes;
 - Business Case, Organisation, Quality, Plans, Risk, Change, Managing Progress.
- Foundation exam database with over 400 past Foundation exam questions to practice under exam conditions.

Foundation Exam

The Foundation exam tests your understanding and knowledge of each of the 7 processes, the 7 themes and the principles.

The exam will be held at The Nunnery.

Multiple choice format;

- 60 questions per paper
- 33 marks required (out of 60 available) to pass: 55%
- One hour's (60 minutes) duration
- Closed book

The combination of the 2 day workshop and the Foundation online module has resulted in a 100% pass rate for the Foundation exam.

Costs

PRINCE2 Management of Projects Workshop and Foundation exam = £989 (+VAT) *

- 2 day workshop with hand-outs and project templates to be used for managing project delivery. £490
- PRINCE2 Foundation online module (12 month licence) £300
- Axelos PRINCE2 Foundation exam registration fee £199

*Please note that VAT is applicable to above prices

***This course is eligible for the Department of Economic Development Vocational Training grant of upto 30%.**

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Application Form

1. Course Details

- | | |
|--|------|
| <input type="checkbox"/> Management of Project Workshop | £490 |
| <input type="checkbox"/> PRINCE2 Foundation online module | £300 |
| <input type="checkbox"/> Axelos PRINCE2 Foundation exam registration fee | £199 |

*Please note that VAT is applicable to above prices

2. Personal and Contact Details

Title _____ Full Name _____

Male Female

Job Title _____

Organisation _____

Address _____

_____ Postcode _____

Daytime Telephone _____

Email _____

3. Why do you wish to attend this workshop?

Please include details of any specific challenge or development need that you hope to address during this course.

4. Please give brief details of your current role:

5. Emergency Contact(s)

Name(s) _____

Relationship to You _____

Telephone(s) _____

6. Training and Development Contact

Please provide details of the primary person responsible for Training and Development in your organisation.

Title _____ Full Name _____

Job Title _____

Daytime Telephone _____

Email _____

7. Payment Details

Your Source(s) of Funding:

Self Employer Other

Invoicing Details (if different to your address in Section 2)

Title _____ Full Name _____

Job Title _____

Organisation _____

Address _____

Postcode _____ Reference _____

8. Declaration

I declare that the information given on this form is correct.

I understand that end2endacademy is the trading name of Perfectnow and I will be invoiced by Perfectnow Ltd, who administer and deliver the course.

I agree to abide by the quality procedures and examination rules and regulations of end2endacademy and APMG.

Applicant's Signature _____

Date _____

Please return completed forms to:
Email: info@end2endacademy.com
T: +44 (0)7624 471420

Mail: Peter Ginty, Perfectnow Ltd, The Nunnery, Old Castletown Road, Douglas, IM2 1QB
www.end2endacademy.com