

Chartered Management Institute Level 5 Diploma in Management and Leadership



Suitable for:

CMI Level 5 is designed for individuals who wish to develop their management skills and attain a solid foundation from which to progress to become organisational leaders.

- Organisations benefit from developing selected employees in leadership and management skills, with practical work based assignments to demonstrate application of the learning outcomes.
- Individuals benefit from achieving a nationally recognised accreditation.

Course Content

2 * double modules and 3 single modules teach the essential management and leadership skills required for successful management of teams. They are repeated each year, in a rolling delivery cycle, enabling you to join at the next scheduled module.

CMI Module	Objectives
Service Quality and Continuous Improvement	Understanding the key features of Service Quality and Improving Customer service through the practical application of process improvement and Continuous improvement methodology. (Double module)
Forming a successful team and improving team effectiveness	Understanding how to form and manage teams effectively. Gain commitment for clear objectives , performance indicators and engagement. (Double module)
Managing Individual Performance	Approaches to managing performance and enable employees to exceed expectations, including dealing with under performance
Management and Leadership Principles	Understanding different approaches to Manage and Lead people and the selecting the most appropriate leadership approach for the situation.
Project Management	Practical application of PRINCE2 project management; processes, themes and principles to manage projects successfully to deliver the project outcomes,

Dates and delivery format

You can start at the beginning of any module and complete all modules to achieve the Diploma;

- Each module will be delivered 4 * ½ days per month, (1pm to 5pm)
 - This maximises delegate flexibility to attend within work commitments.
 - 3 * ½ days cover core methodologies, followed by a tutorial session for students to ask specific questions relating to their assignment and to enable delegates to complete the assignment.
- For the current delivery schedule check the training schedule page on the website;
 - <https://end2endacademy.com/isle-of-man/>
- Delegates apply the methodologies to work based assignments, which are submitted to evidence the learning outcomes of the module.
- Any modules that were completed before you join can be attended on the next rolling delivery cycle.

CMI Level 5 Diploma Programme Cost

£2,955 (+VAT) for the CMI Level 5 Diploma Programme of all modules or on a pay per module attended.

- **This programme is eligible for the IOM Gov Vocational Training Grant Assistance of upto 30%**
- Additional CMI registration fees are payable to CMI (approx. £240+VAT)

All costs fully inclusive of; study materials, tuition and assignment validation.

To book on individual modules or all modules for the Diploma Programme please complete the attached application form, scan and email info@end2endacademy.com.

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|---|---------------|
| ☐ CMI Level 5 Diploma consisting of all modules | £2,955 (+VAT) |
| ☐ Chartered Management Institute membership and Level 5 registration | £240 (+VAT) |

Attending individual modules

- | | |
|---|-------------|
| ☐ Managing Projects to Achieve Results | £535 (+VAT) |
| ☐ Service Quality and Continuous Improvement (Double Module) | £695(+VAT) |
| ☐ Principles of Management and Leadership | £535 (+VAT) |
| ☐ Forming a successful team and improving team effectiveness (Double Module) | £695 (+VAT) |
| ☐ Managing Performance | £535 (+VAT) |

2. Personal and Contact Details

Title _____ Full Name _____

☐ Male ☐ Female

Job Title _____

Organisation _____

Address _____

_____ Postcode _____

Daytime Telephone _____

Email _____

3. Why do you wish to attend this workshop?

Please include details of any specific challenge or development need that you hope to address during this course.

4. Please give brief details of your current role:

5. Emergency Contact(s)

Name(s) _____

Relationship to You _____

Telephone(s) _____

6. Training and Development Contact

Please provide details of the primary person responsible for Training and Development in your organisation.

Title _____ Full Name _____

Job Title _____

Daytime Telephone _____

Email _____

7. Payment Details

Your Source(s) of Funding:

☐ Self ☐ Employer ☐ Other

Invoicing Details (if different to your address in Section 2)

Title _____ Full Name _____

Job Title _____

Organisation _____

Address _____

Postcode _____ PO Number _____

8. Declaration

I declare that the information given on this form is correct.

I understand that end2endacademy is the trading name of Perfectnow and I will be invoiced by Perfectnow Ltd, who administer and deliver the course.

I agree to abide by the quality procedures and examination rules and regulations of end2endacademy and APMG.

Applicant's Signature _____

Date _____

Please return completed forms to:

Email: info@end2endacademy.com

T: +44 (0)7624 471420

Mail: Perfectnow Ltd, Altadore, Bradda Road, Port Erin, Isle of Man, IM9 6QA